NobleLogicTM **Networking Referral System**

System	Steps	Assets
Networking Referral	1. Inside Referral	
	 a. Get Details; Schedule Appointment b. Send Thank You card c. Confirm Appointment via Email i. Attach Meeting Outline ii. Setup Digital Portal iii. Provide 'My Biz' Sheet (w/Digital Portal Info.) iv. Set Departure Time in Calendar 	Personal Stationery Meeting Outline Template Digital Portal Page Template My Biz User Guide Template
	 2. Outside Referral a. Get Details; Schedule Appointment b. Send Thank You card c. Confirm Appointment via Email i. Attach Meeting Outline ii. Update referrer of progress iii. Setup Digital Portal 	Personal Stationery Meeting Outline Template Digital Portal Page Template
	iv. PRovide 'My Biz' Sheet v. Set Departure Time in Calendar	My Biz User Guide Template